



Visiting Choir Risk Assessment

What are the hazards	Who could be harmed and how?	What are the control measures?	Risk Rating
Risk from members of the public	Children and adults Abduction or assault.	Groups of children must be accompanied by an adult. Ratios of adults to children must follow LA guidelines. Children using the toilets must be accompanied by an adult.	4
Cathedral toilets	Children These are used by the general public and as such may pose a safeguarding danger	There is a toilet in the Song School for the exclusive use of choir children. Adult singers can use the public toilets located adjacent to the Song School (men), the end of the cloister (women) or through the garden (unisex).	4
Fire	Children and adults Smoke inhalation, burns.	In the event of fire, Cathedral staff will direct all visitors to the nearest safe exit. The choir staff are responsible for doing a roll-call of the choir once they are in a safe place. Should any person not be accounted for, Cathedral staff should be informed immediately.	3
Tripping on staircases	Children and adults Bruises and scrapes	Staircases are short and well lit. Children should be reminded by choir staff to take care and to look where they are walking.	1
Quire	Children and adults Trip hazard	There are steps up to the quire stalls, and care should be taken, especially if robes are worn.	
Uneven flooring	Children and adults Tripping – bruises and scrapes	In several places around the Cathedral there is uneven flooring. Children should be reminded to take care when walking, watching carefully where they are walking, especially if robes are worn. Some areas to look out for: Quire, North Transept, North Quire Aisle, South Transept and the Chapter House.	2
South Quire Aisle Level changes	Children and adults Trip hazard	This walkway has several changes in level, marked by a step up or down. Children should be reminded to take care when walking, especially if robes are worn.	1
South Transept Level changes	Children and adults Trip hazard	This area has a change in level, which can be missed if care is not taken. Children should be reminded to take care when walking through this area, especially if robes are worn.	2
North-east cloister stairs Stairs	Children and adults Trip hazard	These stairs are on a bend and children should be aware when using them, especially if robes are worn.	2
Cloister Level changes	Children and adults Trip hazard	This walkway has changes in level, marked by a step up or down. Children should be reminded to take care when walking, especially if robes are worn.	1
Chapter House Lamps	Children and adults Falling hazard (if pulled)	These lamps are weighted heavily at their base, however if they are intentionally pulled there is a chance they might topple. Please make clear to all children that they should not touch these lamps.	1
Garden	Children and adults	These are clearly marked. Please ask children to be careful and sensitive when walking around this site.	1
Gravestones	Trip hazard	If children stay on the main grassed paths these should not be a problem.	1
Thorny bushes and overhanging branches	Trip & scratch hazard Eye hazards	One or two trees do have branches that hang quite low. Please advise children to watch where they are walking and to avoid overhanging trees.	1